

Position Description

Position Title	Sonographer
Position Number	30026352
Division	Clinical Governance
Department	Medical Imaging
Enterprise Agreement	Allied Health Professionals (Victorian Public Sector) (Single Interest Employers) Enterprise Agreement 2021-2026
Classification Description	Sonographer Grade 3
Classification Code	SO50 – SO60
Reports to	Director Medical Imaging
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • Current Australian Sonographers Accreditation Registration • Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

Our organisation is a child safe organisation, committed to the safety and wellbeing of all children and young people. All Aboriginal and Torres Strait Islander adults, children and families will be supported to express and be proud of their culture in an environment that is culturally safe and supported.

Our Vision

Excellent Care. Every Person. Every Time.

Our Values

CARING – We care for our community,

PASSIONATE – We are passionate about doing our best,

TRUSTWORTHY - We are open, honest and respectful

The Position

As a member of the Medical Imaging team, Sonographers at Bendigo Health demonstrate extensive knowledge, experience and competence in all areas of diagnostic ultrasound.

Sonographers perform a full range of ultrasound examinations including general, small parts, breast, vascular, O&G, paediatric and interventional procedures, to a consistently high standard using a patient focused approach. They are a mentor to undergraduate students, ultrasound trainees and other staff.

Suitably credentialed sonographers may rotate through the general radiography area may be required depending on staffing levels and skill requirements.

Responsibilities and Accountabilities

Key Responsibilities

- Perform a full range of diagnostic ultrasound procedures.
- Ensure all examinations are performed efficiently with timing governed by clinical and patient need.
- Ensure all examinations are presented for reporting with minimum delay and with accurate recording of associated details.
- Support nursing and medical staff in ultrasound guided interventional procedures.
- Supervise and support staff undergoing post graduate training and undergraduates during their clinical placements.
- Provide constructive feedback to junior staff with regard to image technique, quality and patient care.
- Perform clerical and nursing duties as required to complete their imaging duties.
- Collaborate with all multidisciplinary team members for the desired outcomes for patients.
- Recognise and report adverse events.
- Conduct yourself in a manner that will not endanger yourself or others.
- Ensure the work environment is safe and report any need for maintenance work.
- Report any unsafe work practices, hazards, near miss incidents and accidents.
- Contribute to safety awareness and promotion by contributing ideas and suggestions.
- Perform Ultrasound plus/minus radiography duties and participate in the sonography roster including shift, weekend and on-call roster.

Key Selection Criteria

Essential

1. Current ASAR Registration
2. Demonstrated high level experience and skills in diagnostic ultrasound
3. Knowledge and experience in RIS and PACS environment
4. Ability to work as part of a team as well as independently
5. Flexibility to operate in an environment that requires constant prioritisation of work and competing demands

Desirable

6. Knowledge of CMBS and related imaging billing criteria

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.